



Canadian Auto Recyclers' Environmental Code

Review Protocols

Basic Yard Information

ARC#

Prov #

Name of Yard:

Address:

Phone:

email:

Environmental Coordinator:

Auditor:

Date:

Number of Vehicles Processed / Yr

Reuse Estimate (%)

Section	2011 Score	Total Possible Score	Per Cent	Number of Deficiencies
1: Administration	0	150	0%	0
2: ELV Receiving Area	0	100	0%	0
3: Dismantling Area	0	240	0%	0
4: Hulk Storage/Crusher Areas	0	175	0%	0
5: Wet Part Storage Area(s)	0	135	0%	0
6: Hazardous Materials Mgt	0	325	0%	0
7: Equipment and Infrastructure	0	75	0%	0
Totals	0	1,200	0%	0

Hazardous Materials	Estimate	Units	Observed	Contractor	ARC Classification System			
Oils	0	L		0	Gold	90+		
Antifreeze	0	L		0				
Batteries	0	Units		0			Silver	80+
Windshield	0	L		N/A			Bronze	75+
Hood Mercury Switches	0	#		Switch Out	Below Std. less than 75			
ABS Mercury Sensors	0	#		Switch Out				
Refrigerants	0	#		0				
Refrigerants	0	kg		0				

Notice To Reader: On the basis of the information provided by Management, the Environmental Inspector has conducted an Environmental Review and assessed the above Recycler to the Canadian Auto Recyclers' Environmental Code.

Neither the Inspector nor ARC have performed a Review Engagement or Audit and accordingly, neither party will provide assurance or opinion as to the facility's environmental compliance.

Section 1: Administration

Site Activity	Code	Deficient Practice	Acceptable Practices	Best Practice	Max Score	Actual Score	See P2 Plan
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Licences and Registrations	6.2.3	Site Has No Licences - Deficient -				Copy of All Licences on Site Score=10	10		
		Vehicle Reg. not Transferred - Deficient -		Vehicle Reg. Eventually Transferred in to Parts Only Status Score=10		Reg. Transferred in to Parts Only Status within Prov. Requirement Score=20	20		
Records	oil 6.2.1	Does not use Licenced Oil Transporter - Deficient -	Does not know Oil Transport Number Score=0		Oil Transport Number Is on Site Score= 4	Oil Transport Licence on Site Score=5	5		
		Records for Waste Oil Not Accessible - Deficient -		Some Records Accessible Score=3		All Records for Waste Oil on Site for 2 yrs Score=5	5		
	anti freeze 6.2.1	Does not use Licenced Antifreeze Transporter - Deficient -	Does not know Antifreeze Transport Number Score=0		Antifreeze Transport Number Is on Site Score= 4	Antifreeze Transport Licence on Site Score=5	5		
		Records for Waste Antifreeze Not Accessible - Deficient -		Some Records Accessible Score=3		All Records for Antifreeze on Site for 2 yrs Score=5	5		
	battery 6.2.1	Does not use Licenced Battery Transporter - Deficient -	Does not know Battery Transport Number Score=0		Battery Transport Number Is on Site Score= 4	Battery Transport Licence on Site Score=5	5		
		Records for Waste Batteries Not Accessible - Deficient -		Some Records Accessible Score=3		All Records for Waste Batteries on Site for 2 yrs Score=5	5		
	solvent 6.2.1	Does not use Licenced Solvent Transporter - Deficient -	Does not know Solvent Transport Number Score=0		Solvent Transport Number Is on Site Score=4	Solvent Transport Licence on Site Score=5	5		
		Records for Waste Solvent Not Accessible - Deficient -		Some Records Accessible Score=3		All Records for Waste Solvent on Site for 2 yrs Score=5	5		
Training	6.2.2	No One on Site Has Taken Training Program - Deficient -		One Person on Site Has Taken Training Program Score=5	At Least Two People Have Taken Training Program Score=7.5	All Employees have taken Training Score=10	10		

Site Activity	Code	Deficient Practice	Acceptable Practices			Best Practice	Max Score	Actual Score	See P2 Plan
Small Spills	6.3.2	Significant Small Spills on Site - Deficient -		Few Small Spills Score=10		No Small Spills on Site Score=15	15		
			Employees Not Trained To Clean-Up Small Spills Score=0			Employees Trained To Notify Mgr or Owner of Spills Score=5	5		
			Spill Kit Inadequate to deal with Small Spills Score=0			Spill Kit Adequate to deal with Small Spills Score=5	5		
Large Spills	6.3.3	Significant Large Spills on Site - Deficient -				No Large Spills on Site Score=15	15		
			Employees Not Trained on How to Respond to Large Spills Score=0			Employees Trained on How to Respond to Large Spills Score=5	5		
			Spill Kit Inadequate to deal with Large Spills Score=0			Spill Kit Adequate to deal with Large Spills Score=5	5		
Emergency Mgt Plan	6.3	No Emergency Mgt Plan to deal with Large Spill - Deficient -		Emergency Mgt Plan to deal with Large Spill Score=7.5		Emergency Mgt Plan to deal with Large Spill Posted Score=15	15		
			Emergency Phone Numbers not posted Score=0			Emergency Phone Numbers Posted Score=5	5		
Summary For Administration							150	0	0
Section 2: Receiving Area									
Site Activity	Code	Deficient Practice	Acceptable Practices			Best Practice	Max Score	Actual Score	See P2 Plan
Clean up of Small Spills	6.5.1	Large Number of Spills and Leaks on Ground - Deficient -	Many Small Spills and Leaks on Ground Score=10	Few Small Spills and Leaks on Ground Score=15	No Small Spills & Few Leaks on Ground Score=20	No Spills or Leaks on Ground Score=30	30		
Inspection of ELVs	6.5.1		New Arrivals not Inspected for Leaks Score=0			New Arrivals Inspected for Leaks Score=20	20		NA

Removal of Wet Parts	6.5.1		Wet Parts Removed in Area Score=0			Wet Parts Not Removed In Receiving Area Score=20	20		NA
Spill Prevention	6.5.1		No Spill Prevention Supplies in Receiving Area Score=0	Absorbent Available Score=15	Drip Pans Available Score=15	Appropriate Spill Kit in Receiving Area Score=30	30		NA
Summary For Receiving Area							100	0	0
Section 3: Dismantling Area									
Site Activity	Code	Deficient Practice	Acceptable Practices			Best Practice	Max Score	Actual Score	See P2 Plan
Clean up of Small Spills	6.5.2	Large Number of Spills and Leaks on Ground Deficient -	Many Small Spills and Leaks on Ground Score=10	Few Small Spills and Leaks on Ground Score=15	No Small Spills & Few Leaks on Ground Score=20	No Spills or Leaks on Ground Score=30	30		
Pad	6.5.2	Dirt or Gravel - Deficient -				Impermeable Score=30	30		
Roof	6.5.2	All Dismantling Outside with No Cover - Deficient -		At Least 1 Covered Shed or Structure Score=15		All Dismantling in Building Score=30	30		
Flooding	6.5.2		Pad Floods During Average Precip Score=0	Pad Floods During Extreme Conditions Score=10		Pad Will Never Flood Score=20	20		N/A
Drains	6.5.2	Straight Discharge - Deficient -	Drains to O/W Separator Score=10	Controlling Discharge to Oil Water Separator Score=15	Pad Drains to Sealed Container - no Discharge Score=15	No Drains From Pad Score=20	20		N/A
Berming	6.5.2		Pad Not Capable of Retaining 25L Spill Score=0			Pad Capable of Retaining 25L Spill Score=20	20		N/A
Site Activity	Code	Deficient Practice	Acceptable Practices			Best Practice	Max Score	Actual Score	NA
Cleaning	6.5.2		Not Cleaned - Oil and Grease Tracked Outside Score=0	Pad Pressure Washed Score=10	Spot Clean with Absorbant then Pressure Washing Score=15	Pad Swept with Absorbent Score=20	20		N/A

Removal of Wet Parts and Fluids	6.5.2		Wet Parts and Fluids Removed in Other Areas Score=0			All Wet Parts and Fluids Removed in Dismantling Area Score=20	20		N/A
Handling of Fluids				By hand using Buckets and trays Score=10	Hand Vacuum Pumps Score=15	Automated Extraction Using Vacuum Score=20	20		
Prevention of Leaks						Plugs Used, bolts replaced, car re-sealed Score=10	10		
Spill Prevention	6.5.2		No Spill Prevention Supplies in Receiving Area Score=0	Absorbent Available Score=15	Drip Pans Available Score=15	Appropriate Spill Kit in Dismantling Area Score=20	20		N/A
Summary For Dismantling Area							240	0	0

Section 4: Hulk Storage / Crusher Areas

Site Activity	Code	Deficient Practice	Acceptable Practices			Best Practice	Max Score	Actual Score	See P2 Plan
Clean-Up of Small Spills	6.5.3	Large Number of Spills and Leaks on Ground - Deficient -	Many Small Spills and Leaks on Ground Score=10	Few Small Spills and Leaks on Ground Score=15	No Small Spills & Few Leaks on Ground Score=20	No Spills or Leaks on Ground Score=30	30		
Location of Hulks	6.5.3	Hulk Storage immediately adjacent Wetland and Watercourse - Deficient -				Hulk Storage not in floodplain and/or 30m from Wetland and Watercourse Score=10	10		
Removal of Wet Parts	6.5.5		Wet Parts and Fluids Removed in Hulk Storage Area Score=0			All Wet Parts and Fluids Removed in Dismantling Area Score=15	15		N/A
Status of Vehicles in Hulk Storage Area			Most Vehicles in Area with Fluids Score = 0	Many Vehicles in Area with Fluids Score=10	Few Vehicles in Area with Fluids Score=20	No Fluids in Hulk Storage Area Score=30	30		N/A
Clean-Up of Small Spills in Crusher Area	6.5.3	Large Number of Spills and Leaks on Ground - Deficient -	Many Small Spills and Leaks on Ground Score=10	Few Small Spills and Leaks on Ground Score=15	No Small Spills & Few Leaks on Ground Score=20	No Spills or Leaks on Ground Score=30	30		

Location of Crush Pile	6.5.4	Crush Pile Immediately Adjacent Wetland and Watercourse - Deficient -				Bermed/Isolated or 30m from Wetland and Watercourse Score=30	30		N/A
Fluids From Crusher	6.5.4		Fluids From Collected Not Collected Score=0	Fluids From Crusher Filtered Through Absorbant Pads Score=5		Fluids From Crusher Stored In Tanks and Removed From Site Score=10	10		N/A
Crushing of Hulks	6.5.4	Hazardous Materials NOT Removed Before Crush - Deficient -				All Hazardous Materials Removed Before Crush Score=20	20		

Summary For Hulk Storage / Crusher Areas	175	0	0
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Section 5: Wet Parts Storage Area(s)

Site Activity	Code	Deficient Practice	Acceptable Practices			Best Practice	Max Score	Actual Score	See P2 Plan
Containment of Spills from Wet Parts	6.5.5	Large Number of Spills and Leaks on Ground - Deficient -	Many Small Spills and Leaks on Ground Score=10	Few Small Spills and Leaks on Ground Score=15	No Small Spills & Few Leaks on Ground Score=20	No Spills or Leaks on Ground Score=30	30		
Leaking Dry Parts	6.5.5		Not Treated as Wet Parts Score: 0			Treated as Wet Parts Score=10	10		
Floor of Storage Area(s)	6.5.5	Permeable - Deficient -				Impermeable Score=25	25		
Roof of Storage Area(s)	6.5.5	Outside with No Cover - Deficient -		Covered Shed or Structure Score=15	Shipping Container Score=25	Building Score=30	30		
Spill Prevention	6.5.1		No Spill Prevention Supplies in Area Score=0	Absorbent Available Score=15	Drip Pans Available Score=15	Appropriate Spill Kit in Storage Area Score=20	20		NA
Drains	6.5.5	Straight Discharge - Deficient -	Drains to O/W Separator Score=10	Controlling Discharge to Oil Water Separator Score=15	Pad Drains to Sealed Tank - no Discharge Score=15	No Drains From Pad Score=20	20		

Summary For Wet Part Storage Areas	135	0	0
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Section 6: Hazardous Materials Management

Site Activity	Code	Deficient Practice	Acceptable Practices			Best Practice	Max Score	Actual Score	See P2 Plan
Clean-Up of Small Spills To Ground	6.5.6	Large Number of Spills and Leaks on Ground - Deficient -	Many Small Spills and Leaks on Ground Score=10	Few Small Spills and Leaks on Ground Score=15	No Small Spills & Occasional Leaks on Ground Score=20	No Spills or Leaks on Ground Score=30	30		

Containment of Fluids	6.5.6	No Secondary Contain. Score=0				Secondary Contain. Score=30	30		
Containers	6.5.6	Not Labelled - Deficient -				Labelled Score=20	20		
			No Lid Score=0	Make-Shift Lid Score=2.5		Proper Fitting Lid Score=5	5		N/A
			Poured in no funnels Score=0	Poured in with Make-Shift Funnels Score=5	Poured in with Proper Funnels Score=7.5	Pumped in Score=10	10		N/A
			Poor Condition Score=0	Fair Condition Score=10		Good Condition Score=20	20		N/A
				Not in Dismantling Area Score=2.5		In Dismantling Area Score=5	5		N/A
Safety and Security	6.5.6		Not Safe - Risk of Accident Score=0			Low Risk of Accident Score=20	20		N/A
			Not in Secure Area - High Risk of Vandalism Score=0			Low Risk of Vandalism Score=20	20		N/A
Waste Oil	6.4.1	Not Removed Before Crush - Deficient -				Recycled or Burned Legally on Site Score=10	10		
Other Lubricants	6.4.4	Not Removed Before Crush - Deficient -				Treated as Waste Oil Score=5	5		
Solvent	6.4.1	Discharge to Ground or Sewer - Deficient -				Recycled Score=10	10		
Waste Antifreeze	6.4.2	Not Removed Before Crush - Deficient -				Recycled Score=10	10		
Windshield Washer Fluid	6.4.4	Not Removed Before Crush - Deficient -			Fluid disposed as Haz Waste Score=7.5	Reused Score=10	10		
Site Activity	Code	Deficient Practice	Acceptable Practices			Best Practice	Max Score	Actual Score	See P2 Plan
Lead-Acid Batteries	6.4.6	Landfilled - Deficient -				Reused or Recycled Score=10	10		

Lead Tire Weights	6.4.6		Not Taken Off on Site Score=0			Reused or Recycled Score=10	10		N/A
Lead Battery Cable Ends	6.4.6		Not Taken Off on Site Score=0			Reused or Recycled Score=10	10		N/A
Mercury Switches	6.4.8	Not Enrolled - Deficient -				Enrolled in Recognized Without Program Score=15	15		
				Send in Annually Score=2.5		Send Containers in Every 6 months Score=5	5		N/A
		Many Hood Switches Missed - Deficient -				All Hood Switches Removed Score=15	15		
		Many ABS Switches Missed 2012 -				All ABS Switches Removed Score=5	5		NA
Tires	6.4.7	Landfilled - Deficient -				Reused or Recycled Score=10	10		
Refrigerants	6.4.3	Not Removed Before Crush - Deficient -				All Recovered and Recycled Score=10	10		
		Copy of Refrigerant Tech.'s Licence Not On Site - Deficient -				Copy of Refrigerant Technician Licence On Site Score=5	5		
		Log Book of Refrigerant Technician Not On Site - Deficient -		Log Book of Mobile Technician not on Site Score=2.5		Adequate Log Book of Qualified Refrigerant Technician On Site Score=5	5		
		No Disposal or Reuse Records Receipts 2012 -				Disposal or Reuse Records Receipts Score=5	5		NA
		Container NOT Cross Referenced to Log Book 2012 -				Container Cross Referenced to Log Book Score=5	5		NA
		Vehicles with AC System not tagged - Deficient -				All Vehicles with AC Marked: Score=10	10		
Summary For Hazardous Materials							325	0	0
Section 7: Equipment and Infrastructure									

Site Activity	Code	Deficient Practice	Acceptable Practices			Best Practice	Max Score	Actual Score	See P2 Plan
Oil water Separators	6.6.2					Separator inspected every 6 months Score=5	5		N/A
						Oil water separator is easily accessible for inspection Score=5	5		N/A
						Debris and Sludge removed by Licenced Contractor - records kept Score=20	20		N/A
						oil water separator appears is functioning properly Score=10	10		N/A
Solvent Tanks	6.6.3		Not located in a covered area with secondary contain. Score=0			Located in a covered area with secondary contain. Score=10	10		N/A
Pressure Washers	6.6.4	Overspray of Oil and Grease to Ground Not Contained - Deficient -		Overspray to Oil / Water separator Score=5		Overspray of Oil and Grease Contained Score=10	10		
Equipment including Crusher	6.6.5		Equipment Leaking on Ground Score=0	Equipment Leaking but Contained Score=7.5		Equipment Not Leaking Score=15	15		N/A
Summary For Equipment and Infrastructure							75	0	0